

# RICHLAND CREEK

## Automatic Gate System

### Resident Instructions

#### THE GATE SYSTEM

The entry gates to your community are controlled by an automated system consisting of a metal gate and an electronic access control system. This system is designed to allow only residents and authorized guests to gain access to your community. The system is designed so that each and every vehicle gaining entry to the community must stop and activate the access system in some manner before proceeding through the gates. This brief summary will provide you with an understanding of the system, how it operates, and what is expected from you as a resident of the community.

#### WARNINGS

- **DO NOT ATTEMPT TO TAILGATE** through the ENTRANCE traffic lane. The system is designed so that the gates close immediately after the vehicle which has been granted access enters. **If you attempt to “sneak” past the system, your vehicle may be hit by the moving gates.**
- **SLOW DOWN!** The speed limit through the gate area is **5 MPH.**
- **DO NOT PARK** your vehicle in or near the gated traffic lanes.
- **Never attempt to ride on, climb over, or reach through any vehicular gate. This is extremely dangerous and can cause serious injuries should the gate start moving while you are on it or reaching through it. If you see anyone attempting to do any of this, report it to the management immediately!**

## RESIDENTS

You must have a valid transmitter to access the gates. This is a small device that is designed to be carried on a keychain or mounted on your sun visor. Your management can provide these access devices to you.

When you are using your transmitter, **press the button only as you are approaching the entrance gates.** Do not activate the gates with your transmitter to allow access to unknown vehicles in front of you. Do not activate the gates with your transmitter unless you can visually see the gates.

When you press your button, the metal gates will begin to open. **Wait for the gates to reach full open position and then proceed through the gates.** The gates will begin to close after you have cleared the area or in approximately 20-30 seconds if you do not proceed through the gate. If this happens, simply use your transmitter to re-open the gates.

**If a vehicle in front of you activated the system, do not attempt to follow that vehicle through the gates!** The metal gates could begin to close even if your vehicle is in the way. The only way to avoid this is to use your entry device each and every time you enter the property.

**If you approach the entrance and the metal gates are open, do not assume the system has malfunctioned or is locked open. Always use your access device, even under these conditions.**

In some instances, the metal gates will be automatically opened during the day or during peak times. Your management can inform you of scheduled "OPEN" times if this is in use.

If your transmitter fails to work properly, you may use your assigned four digit pass code to open the gates. Using the Telephone Entry Unit, **press # then enter your four digit code.** Wait for the gates to reach full open position before proceeding through the gates.

## GUESTS

- Your guest will stop at the Telephone Entry Unit on their way in and will follow the instructions to contact you via your selected telephone number.
  
- When you answer your telephone and identify your guest, **you can allow them entry by pressing (or dialing) 9 on your telephone.** Doing this will cause the entrance gates to open, and will disconnect the Telephone Entry Unit from your telephone line.
  
- If you do not wish to grant access to this guest, **press #** and the call will be disconnected. (If using a rotary phone, just hang up.)
  
- **Do not allow entry to persons that you cannot identify. If calls of this nature persist, report them to management.**

## EXIT LANE

The Exit Lane is automatic. Slowly approach the gates and they will begin to open automatically. **The Summit Drive exit gate opens toward the vehicle. Please obey the "Stop Here" sign installed at the exit gate. Wait until the gates are completely open before proceeding through the gates.**

You may follow other vehicles through the Exit Lane. The system is designed to allow "Free Exit."

**Do not attempt to enter the property through the Exit Lane, even if the gates are open.** The loop safety systems in the exit lane are not designed to protect vehicles entering in the wrong direction.